

# RENTAL APPLICATION

**\$75 NON-REFUNDABLE APPLICATION FEE  
PER ADULT WILL APPLY**

Address applied for:

Please fill out this form **NEATLY** and sign where indicated.

State:

Zip:

## PERSONAL INFORMATION

FIRST NAME	MIDDLE	LAST NAME	MAIDEN	S.S. #	-	-
DATE OF BIRTH	MARITAL STATUS:	SINGLE	MARRIED	DIVORCED	DRIVERS LICENSE #	STATE
HOME PHONE ( )	-	WORK PHONE ( )	-	EMAIL		
PRESENT ADDRESS				CITY/ST/ZIP		
LENGTH AT RESIDENCE (MONTHS)	APT/MANAGEMENT CO. NAME				LANDLORD PHONE ( )	-
REASON FOR LEAVING				RENT	RENT UP TO DATE?	
PREVIOUS ADDRESS				CITY/ST/ZIP		
LENGTH AT RESIDENCE (MONTHS)	APT/MANAGEMENT CO. NAME				LANDLORD PHONE ( )	-
REASON FOR LEAVING				RENT	UP TO DATE? YES NO	
NEXT PREVIOUS ADDRESS				CITY/ST/ZIP		
LENGTH AT RESIDENCE (MONTHS)	APT/MANAGEMENT CO. NAME				LANDLORD PHONE ( )	-
REASON FOR LEAVING				RENT	RENT UP TO DATE?	

## CO-APPLICANT PERSONAL INFORMATION

FIRST NAME	MIDDLE	LAST NAME	MAIDEN	S.S. #	-	-
DATE OF BIRTH	MARITAL STATUS:	SINGLE	MARRIED	DIVORCED	DRIVERS LICENSE #	STATE
HOME PHONE ( )	-	WORK PHONE ( )	-	EMAIL		
PRESENT ADDRESS				CITY/ST/ZIP		
LENGTH AT RESIDENCE (MONTHS)	APT/MANAGEMENT CO. NAME				LANDLORD PHONE ( )	-
REASON FOR LEAVING				RENT	RENT UP TO DATE?	
PREVIOUS ADDRESS				CITY/ST/ZIP		
LENGTH AT RESIDENCE (MONTHS)	APT/MANAGEMENT CO. NAME				LANDLORD PHONE ( )	-
REASON FOR LEAVING				RENT	UP TO DATE? YES NO	
NEXT PREVIOUS ADDRESS				CITY/ST/ZIP		
LENGTH AT RESIDENCE (MONTHS)	APT/MANAGEMENT CO. NAME				LANDLORD PHONE ( )	-
REASON FOR LEAVING				RENT	RENT UP TO DATE?	

## INCOME

\$	WEEKLY	MONTHLY	YEARLY (Circle One)	SOURCE	PROOF OF INCOME	YES	NO
\$	WEEKLY	MONTHLY	YEARLY (Circle One)	SOURCE	PROOF OF INCOME	YES	NO

## CO-APPLICANT INCOME

\$	WEEKLY	MONTHLY	YEARLY (Circle One)	SOURCE	PROOF OF INCOME	YES	NO
\$	WEEKLY	MONTHLY	YEARLY (Circle One)	SOURCE	PROOF OF INCOME	YES	NO

EMPLOYMENT

CURRENT EMPLOYER

COMPANY NAME

ADDRESS

OCCUPATION

PHONE (     )     -

CITY/STATE/ZIP

HOURS/WEEK

LENGTH EMPLOYED

PREVIOUS OR 2ND EMPLOYER

COMPANY NAME

ADDRESS

OCCUPATION

PHONE (     )     -

CITY /STATE/ZIP

HOURS/WEEK

LENGTH EMPLOYED

CO-APPLICANT EMPLOYMENT

CURRENT EMPLOYER

COMPANY NAME

ADDRESS

OCCUPATION

PHONE (     )     -

CITY/STATE/ZIP

HOURS/WEEK

LENGTH EMPLOYED

PREVIOUS OR 2ND EMPLOYER

COMPANY NAME

ADDRESS

OCCUPATION

PHONE (     )     -

CITY/STATE/ZIP

HOURS/WEEK

LENGTH EMPLOYED

FINANCIAL INFORMATION

CASH AVAILABLE (CK, SAVINGS, ETC)

BALANCE

MONTHLY PAYMENT

CREDITOR'S  
PHONE (     )     -

TOTAL MONEY OWED

BALANCE

MONTHLY PAYMENT

CREDITOR'S  
PHONE (     )     -

CREDIT CARD COMPANY

BALANCE

MONTHLY PAYMENT

CREDITOR'S  
PHONE (     )     -

CREDIT CARD COMPANY

BALANCE

MONTHLY PAYMENT

CREDITOR'S  
PHONE (     )     -

CHILD SUPPORT

BALANCE

MONTHLY PAYMENT

CREDITOR'S  
PHONE (     )     -

OTHER DEBT

BALANCE

MONTHLY PAYMENT

CREDITOR'S  
PHONE (     )     -

PROPOSED OCCUPANTS

NAME

RELATIONSHIP

OCCUPATION

AGE

NAME

RELATIONSHIP

OCCUPATION

AGE

NAME

RELATIONSHIP

OCCUPATION

AGE

NAME

RELATIONSHIP

OCCUPATION

AGE

NAME

RELATIONSHIP

OCCUPATION

AGE

PROPOSED PETS

NAME

TYPE/BREED

INDOOR

OUTDOOR

AGE

NAME

TYPE/BREED

INDOOR

OUTDOOR

AGE

NAME

TYPE/BREED

INDOOR

OUTDOOR

AGE

VEHICLES

YEAR

MAKE

MODEL

COLOR

PLATE

STATE

YEAR

MAKE

MODEL

COLOR

PLATE

STATE

MILITARY

Is Applicant or any other occupant currently a member of the Armed Forces of the United States (e.g., Army, Navy, Air Force, Marines, Coast Guard, National Guard, or any Reserve Unit):

(YES) (NO)

If YES, identify said person and set forth the dates of active service (including future or anticipated service):

EMERGENCY/PERSONAL REFERENCE INFORMATION			
EMERGENCY CONTACT		HOME PHONE (    )    -	CELL/WORK PHONE (    )    -
RELATION	ADDRESS		CITY/STATE/ZIP
EMERGENCY CONTACT		HOME PHONE (    )    -	CELL/WORK PHONE (    )    -
RELATION	ADDRESS		CITY/STATE/ZIP
PERSONAL REFERENCE		HOME PHONE (    )    -	CELL/WORK PHONE (    )    -
RELATION	ADDRESS		CITY/STATE/ZIP
PERSONAL REFERENCE		HOME PHONE (    )    -	CELL/WORK PHONE (    )    -
RELATION	ADDRESS		CITY/STATE/ZIP

APPLICANT/CO-APPLICANT QUESTIONNAIRE/AUTHORIZATION					
Has either applicant ever been sued for bills?	YES	NO	Has either applicant ever been locked out by the sheriff?	YES	NO
Has either applicant ever been bankrupt?	YES	NO	Has either applicant ever been brought to court by a landlord?	YES	NO
Has either applicant ever been guilty of a felony?	YES	NO	Has either applicant ever moved owing rent or damages?	YES	NO
Has either applicant ever broken a lease?	YES	NO	Is total move-in amount (rent/deposit) available now?	YES	NO
<p>If answered 'YES' to any above question, please provide more information: _____</p> <p>_____</p> <p>_____</p> <p>_____</p>					
<p>Applicant authorizes the landlord and National Tenant Network to contact past and present landlords, employers, creditors, credit bureaus, neighbors and any other sources deemed necessary to investigate applicant. All information is true, accurate and complete to the best of my knowledge. Landlord reserves the right to disqualify tenant if information is not as presented. Any person or firm is authorized to release information about the undersigned upon presentation of this form or a photocopy of this form at any time.</p> <p>BY SIGNING THIS DOCUMENT, I ACKNOWLEDGE THAT I HAVE PROVIDED MY CURRENT LANDLORD WITH NOTICE THAT I WILL BE VACATING MY RESIDENCE.</p>					
X			DATE		
Applicants Signature					
X			DATE		
Co-Applicants Signature					

Pursuant to Section 92.1031 of the Texas Property Code, if Tenant fails to occupy the dwelling after approval according to a lease between Landlord and Tenant, Landlord may retain the security deposit, unless Tenant secures a replacement Tenant satisfactory to Landlord and the replacement Tenant occupies the dwelling on or before the commencement date of the lease; or Landlord secures a replacement Tenant satisfactory to Landlord and the replacement Tenant occupies the dwelling on or before the commencement date of the lease. If Landlord secures a replacement Tenant, Landlord may retain and deduct a sum agreed to in the lease as a lease cancellation fee; or actual expenses incurred by Landlord in securing a replacement, including a reasonable amount for the time of the Landlord in securing the replacement Tenant.

## AUTHORIZATION TO RELEASE INFORMATION RELATED TO RESIDENTIAL RENTAL APPLICANT

I, \_\_\_\_\_(Applicant(s)), have submitted an application to rent a property located at \_\_\_\_\_

Street Address

City, State, Zip

The Landlord/Broker/Representative is:

\_\_\_\_\_  
Name

\_\_\_\_\_  
Address, City, State, Zip

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I give my permission:

- 1) to my current and former employers to release any information about my employment and income history to the person named above
- 2) to my current and former landlord's to release any information about my rental history to the person named above
- 3) to my bank, savings and loan, and/or credit union to provide a verification of funds that I have on deposit to the person named above
- 4) to my current and former mortgage lenders to release any information about my mortgage payment history to the person named above
- 5) to the person named above or their representative, to obtain a copy of my consumer credit report from any consumer reporting agency and to obtain background information about me

\_\_\_\_\_  
Applicants Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Co-Applicants Signature

\_\_\_\_\_  
Date

## Optional Partial Down Payment Rules and Regulations

All applicants are given the option to put down a partial down payment of a minimum of \$500 at the time of submitting their application after viewing the inside of the property they are applying for. This amount takes the home the applicant is applying for off the market while going through the approval process. The partial down payment is refundable only if tenant is not approved, otherwise it is a partial down payment. The applicant is subject to additional deposit for low credit.

If after approval an applicant chooses to back out, the partial down payment is not refundable.

### Procedure for Refund:

If an applicant is denied, they will be notified via phone call and be asked to verify an address that their partial down payment refund check will be sent to. If our office is unable to get in touch with the applicant, the refund will be sent to the first address listed on the application.

Please follow the guidelines our company goes by in the refund process. We ask that you do not show up to our office to pick up or request a refund as it will be mailed to your address.

Check one:

\$500\_\_\_\_\_ \$1,000\_\_\_\_\_ \$2,000\_\_\_\_\_ Other\_\_\_\_\_

\_\_\_\_\_  
Name

\_\_\_\_\_  
Date